Indiana Patient Registry Training

Procedures

Users can add procedures that the patient received in this tab.

You know you are on the "Procedures" tab when the tab is highlighted. The information on the screen should be the same as what you see here.
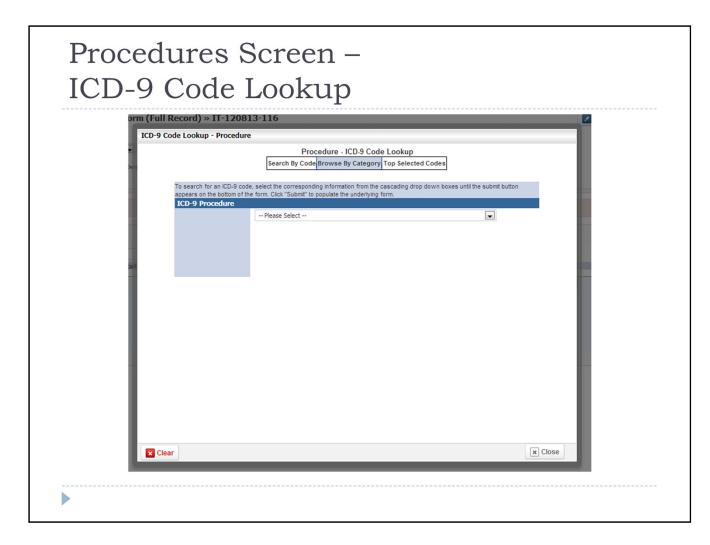
Procedures Screen – Procedures

The "Procedure Performed" element (TR22.30) indicates whether there are ICD-9 codes for procedures to report or not while at the ED/Hospital. If "yes" is selected from the drop-down menu, 7 additional data elements will appear.

Procedures Screen – Procedures (2)

Procedures

Procedure Performed Yes

ICD-9 Code	Location	Date Started Time	Staff	Service Type
		No Procedures Have Been Entered		

ICD-9 Code: [____] * * [Lookup]   Not Applicable [▾] [____] [📅] * [____] *   - Select One - [▾] [👤]   Not Applicable [▾]

Comments: [_____]

[Add Procedure] [Save Order]

Resource Utilization

Resource

No Resources Have Been Entered

[Add Resource]

▶

The "ICD-9 Code" element (TR22.1) is defined as the operative and essential procedures conducted during the patient's hospital stay. This is a national and state data element.

The "Lookup" function helps you find an ICD-9 Code.
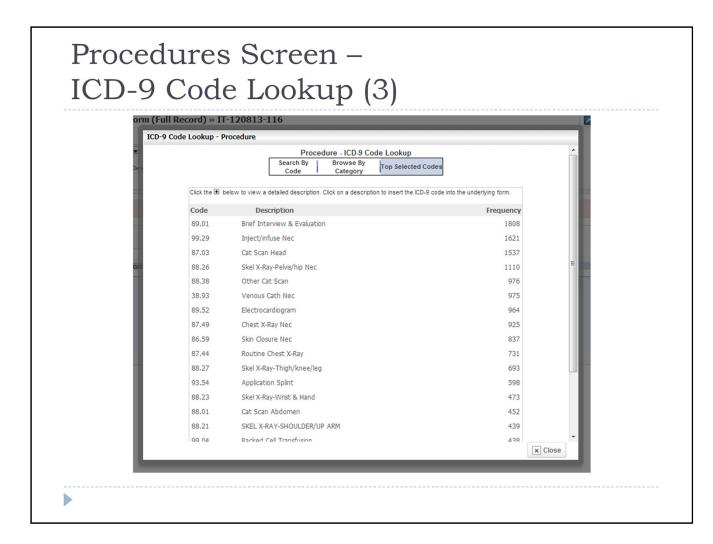
Procedures Screen –
ICD-9 Code Lookup

The "Lookup" function allows you to: 1) Search by code 2) Browse by Category or 3) Choose from the Top Selected Codes

When you click on "Browse by Category" select from a series of drop-down menus until you find the ICD-9 Code you are looking for. Use this search function if you are familiar with ICD-9 codes.

Procedures Screen –
ICD-9 Code Lookup (2)

When you click on "Search by Code" type in key words if part of the code is known to help you find the ICD-9 Code you are looking for.

Procedures Screen – ICD-9 Code Lookup (3)

When you click on "Top Selected Codes", you are shown a list of the most frequent ICD-9 Codes used in the Indiana Patient Registry that can help you find the ICD-9 Code you are looking for.
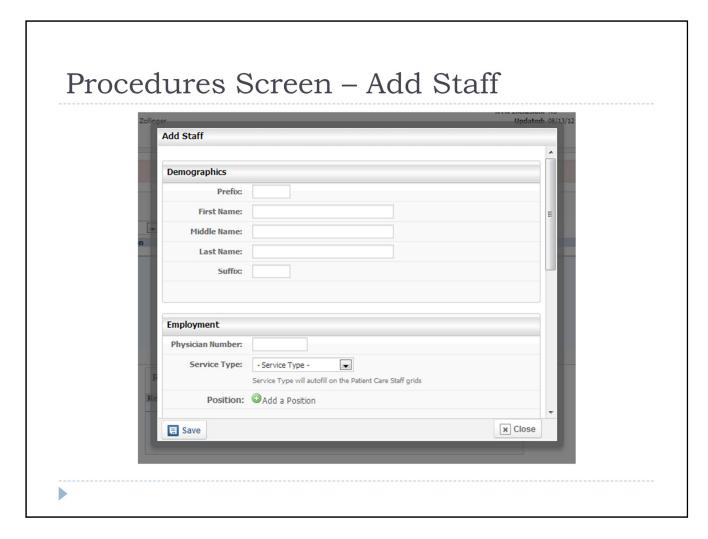
Procedures Screen – Procedures (3)

The "Location" element (TR22.29) is defined as the hospital location the procedure was performed. Select an option from the drop-down menu.

The "Date Started" element (TR22.5) is defined as the date the operative and essential procedures were performed. If you would prefer not to type in the date, click on the calendar icon and select a date. This is a national and state data element.
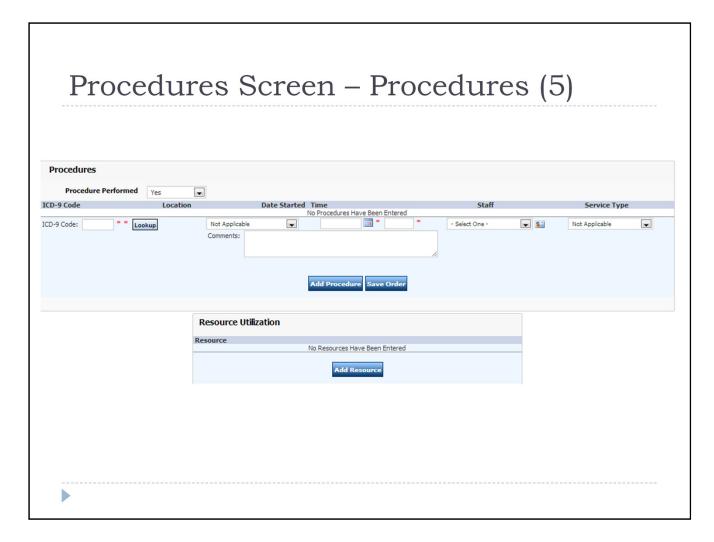
The "Time Started" element (TR22.31) is defined as the time the operative and essential procedures were performed. This is a national and state data element.

Procedures Screen – Procedures (4)

Procedures

Procedure Performed	Yes

ICD-9 Code	Location	Date Started	Time		Staff	Service Type
		No Procedures Have Been Entered				
ICD-9 Code: [ ] * * [Lookup]	Not Applicable	[ ] 📅 *	[ ] *		- Select One - 📶	Not Applicable
	Comments: [ ]					

[Add Procedure] [Save Order]

Resource Utilization

Resource

No Resources Have Been Entered

[Add Resource]

The "Staff" element (TR22.8) is defined as the name of the physician performing the procedure. Select from a drop-down menu. If the care staff member's name is not listed in the drop-down menu, click on the icon labeled "Add Patient Care Staff".
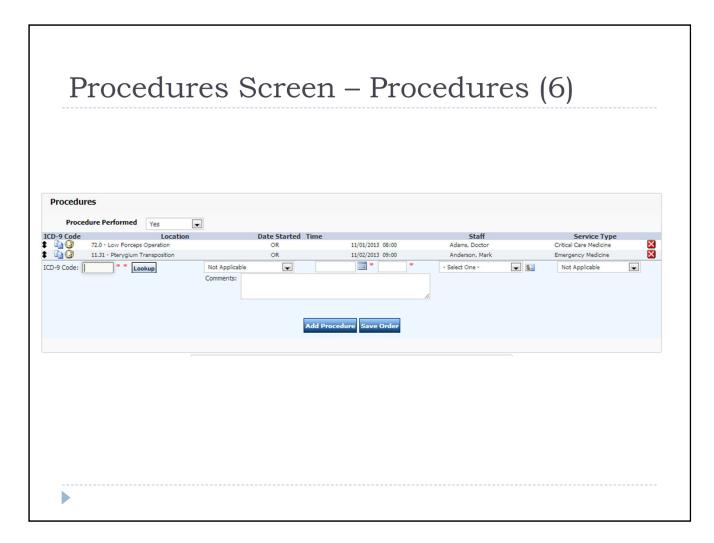
Procedures Screen – Add Staff

Fill in the fields for the physician you are wanting to add to this procedure. Once you have filled out all of the information, click "Save". This physician will be available on the drop-down menu for future use.

Procedures Screen – Procedures (5)

Procedures

Procedure Performed Yes

ICD-9 Code	Location	Date Started Time	Staff	Service Type
		No Procedures Have Been Entered		

ICD-9 Code: _____ * * [Lookup]   Not Applicable ▼   [🔲]* ____ *   - Select One - ▼ [🗓]   Not Applicable ▼

Comments: _____

[Add Procedure] [Save Order]

Resource Utilization

Resource

No Resources Have Been Entered

[Add Resource]

▶

The "Service Type" element (TR22.9) is defined the service type of the physician. Select from a drop-down menu.

Once you have entered the procedure information, save it by clicking on the "Add Procedure" button. You can also add additional procedures as needed. Return to the beginning of the section titled "ICD-9 Code" to follow the steps to add additional procedures.

Once you have entered multiple procedures, change the order of the procedures by clicking and dragging the black arrows on the left-hand side of the screen. The clipboard and pencil icon allow you to edit procedures. If the patient has the same procedure multiple times, copy the procedure and change the necessary information.

Delete the procedure by clicking on the red X Icon on the right-hand side of the screen.

Click the "Add Resource" button to add resources used during the treatment and care of the patient during their hospital stay.

Procedures Screen – Resource Utilization

The "Add Resource" element is where any resources utilized by the patient during their stay are listed. When you click on the "Add Resources" button, it pulls up a list of resources to choose from. Select multiple boxes that apply to the patient. When you are done selecting resources, click the "Save" button to return to the main Procedures Screen.

Procedures Screen – Save and Continue

Click the "Save and Continue" button to save the information just entered and to continue to the next tab. Clicking the "Save" button will save the information, but you will not progress to the next tab.